

**SHELF COMPANY (BVI/OFFSHORE)**  
**ORDER FORM**

<b>1. PREFERRED SHELF COMPANY</b>				
Name:		Code:		
<b>2. CONTACT PERSON DETAILS</b>				
Name:		Mobile:		
Company (optional):		Office Tel:		
Email Address:		Fax:		
<b>3. PRINCIPAL ACTIVITIES OF THE COMPANY</b> <i>(Please provide specific details i.e. Trading in palm oil, Consultancy Services for telecommunication industry, etc)</i>				
1) _____				
2) _____				
<b>4. COMPANY'S CORRESPONDENCE ADDRESS (this is the address for receiving mail)</b> <i>Note: Please note that the registered address in its jurisdiction is not a business/correspondence address</i>				
<b>5. REGISTERED SHARE CAPITAL – Registered Shares only*</b>				
<u>BVI Offshore (please tick):</u>		<u>Singapore Company (please indicate):</u>		
<u>A. No. of Authorised Shares</u>		<i>Note: Authorised Shares is not applicable in Singapore</i>		
<input type="checkbox"/> 50,000 Shares (standard) / <input type="checkbox"/> More than 50,000 Shares <i>(Higher annual fee applies)</i>		A. Share Classification: Price per share: _____ <i>(Issued Capital = Number of Shares * Consideration price)</i>		
<u>B. Share Classification</u>		B. Paid up Share Capital: _____ <i>(Expected full payment within 1 month from issuance of shares)</i>		
<input type="checkbox"/> Par Value @ US\$1.00 per share / <input type="checkbox"/> No Par Value				
<b>6. ISSUED SHARE CAPITAL - Total Shares Issued: _____ (Number of Shares i.e. Min. 1 Share)</b> <i>(Minimum of one shareholder is required, of which can be an individual <b>OR</b> corporate shareholder)</i>				
Name of Shareholder	Passport No. / Company No.	Residential Address (individual) / Registered Office Address (corporate)	No. of Shares	% of Shares
<i>Note: Each shareholder <b>must</b> complete the enclosed Due Diligence Form.</i>				
<b>7. DIRECTORS DETAILS</b> <i>(Minimum of one director is required, of which for Singapore Company it must be an individual shareholder)</i>				
Name of Director	Passport No. / Company No.	Residential Address (individual) / Registered Office Address (corporate)		
<i>Note: Each director <b>must</b> complete the enclosed Due Diligence Form.</i>				

**8. AUTHORISED REPRESENTATIVE DETAILS**

Person whom Privetrust Pte. Ltd. (and all its related group of companies) will take on instructions from:

Name:	Passport/ID No:
Correspondence Address:	
Tel No:	Mobile No:
Fax No:	Email:

**9. BANK ACCOUNT DETAILS**

Name of Preferred Bank:	
Authorised Signatories and Signing Arrangement:	
Currencies Required:	Special Instruction (if any):

**10. SUMMARY OF SERVICES REQUIRED**

<i>Type of Services</i>	<i>Please tick (√)</i>
Purchase of a Shelf Company (Please encircle: BVI/Vintage/Singapore)	√
Certificate of Incumbency (inclusive of courier fee)	√
Certificate of Good Standing (inclusive of courier fee)	
Notarised & Apostilled Documents for International use (up to 7 documents, inclusive of BVI High Court Fees, Agent Notarisation Fees and Courier Fees) – estimated US\$800.00	
Opening of <i>Singapore</i> Bank Account (OCBC / HSBC / DBS / SCB / RBS) – from US\$500.00	
Opening of <i>Hong Kong</i> Bank Account (SCB / HSBC) or offshore bank a/c – from US\$800.00	
Provision of Correspondence Address (US\$360.00 for one year)	

**DECLARATION AND CONFIRMATION**

I / We hereby solemnly declare and confirm the following:

- The information provided to **Privetrust Pte. Ltd.** (and all its related group of companies) is true and accurate in all material respects and does not exclude any information that might reasonably be considered relevant.
- I/We will not engage in any business activities contrary to the laws of any country and will not undertake any licensable activity anywhere without the appropriate authorisation in which the company may operate.
- I/We undertake to notify you of any future changes to the above information.
- In the event of any investigation by government regulators or authorities arising from an offence or criminal proceedings, you (**Privetrust Pte. Ltd.**, its officers, employees and all its related group of companies) are authorised to cooperate and supply all of the requested information to the government regulators or authorities concerned.
- I/We agree to be bound by the standard terms of business of **Privetrust Pte. Ltd.** (and all its related group of companies) and have read and accepted the terms and conditions provided on your website.
- No advice received from your firm has influenced or affected my/our decision to incorporate the above company
- I/We are aware that **Privetrust Pte. Ltd.** (and all its related group of companies) is not a law firm or a tax-consulting firm and will not be liable or responsible for any legal or tax or other consequences resulting from the services provided.

I/We confirm that I/we wish to proceed with the order of the above named BVI Offshore/Singapore company and understand that I/We am/are committed to make full payment upon presentation of your invoice.

**Client's Signature:**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTES:**

1. The above information is also required by our registered offshore agents in order to comply with Anti Money Laundering Laws. This information is held by us in Singapore and will only be divulged in the event of a formal request being received from the relevant authorities.
2. Confirmation of order is subject to procedures of our due diligence and receipt of payment before company can be activated for delivery.